



THE AMERICAN LEGION  
DEPARTMENT OF WASHINGTON  
Grant Hodge Post 17  
American Legion Membership Meeting Minutes  
December 1, 2022  
Centralia, Washington

I. CALL TO ORDER

The American Legion Grant Hodge Post 17 American Legion Membership met in session on December 1, 2022. Meeting was called to order by 1<sup>st</sup> Vice Commander Roger Towers at 7:00 pm.

II. ROLL CALL

Officers present:

Commander, Bob Clark (via Zoom)  
1<sup>st</sup> Vice Commander, Roger Towers  
Adjutant, Kim Shires  
Finance Officer, Jessie Horton (via Zoom)  
Chaplain, Mike Webb

Twelve members were present which constituted a quorum.

III. ADOPT THE AGENDA

Membership was given the opportunity to read the agenda. A motion to adopt the agenda was made by Mike Webb and was seconded by Robyn Olson. No discussion. Motion passed.

IV. GUESTS, PROSPECTIVE & NEW MEMBERS

We had one guest from the shooting club and 3 auxiliary members as guests.

V. MINUTES FROM PREVIOUS MEMBERSHIP MEETING

Membership was given the opportunity to read the minutes from the November 3, 2022 meeting.

A motion to accept the minutes was made by Mike Webb and was seconded by Robyn Olson. No discussion. Motion passed.

VI. REPORTS

Executive Meeting Minutes

A motion to approve the minutes of both the special and regular executive meetings was made by Mike Webb and was seconded by Kevin Anderson. No discussion. Minutes were approved.

Finance Report

A motion to accept the P&L for October was made by Mike Webb and was seconded by Robyn Olson. No discussion. Motion passed.

Audit Committee Report

Update on Financial Review given by Kim Shires. Audit committee is still supplying documentation to the hired firm. We will have weekly status reports as they conduct the review.

Membership Report

Membership was same as in Executive Board Meeting Minutes

Boys State

No report

Scholarships

No report

Legion Baseball

No report

Shooting Sports

Charles Neely handed a written inventory over to 1<sup>st</sup> Vice Commander, Roger Towers. Charles stated that 6 rifles not on the inventory will be returned to the post as they are not being used. The shooting club now has 5 members and growing.

VII. DEPARTED POST MEMBERS, SICK CALL, RELIEF AND EMPLOYMENT

None reported

VIII. UNFINISHED BUSINESS

A motion to elect Jessie Horton as the Financial was made by Bob Terrell and was seconded by Robyn Olson. No discussion. Motion passed.

A motion to change the signers on the account as listed on the attached was made by Mike Webb and was seconded by Bob Terrell. No discussion. Motion passed.

IX. NEW BUSINESS

A motion to adopt the resolution asking for an investigation in to the Department of Washington and having its charter suspended was made by Bob Terrell and seconded by Robyn Olson. Discussion. Motion passed.

Bob Terrell nominated Robyn Olson as Sergeant at Arms and Mike Webb nominated Kevin Anderson as 2<sup>nd</sup> Vice Commander. Per our bylaws, further nominations and voting on both positions will occur during our next meeting.

Auxiliary guests brought up three items:

1. They asked the Legionnaires if they knew of a family in need that could be helped. No one had a specific family but gave them resources to explore.
2. They asked about the logistics of the stocking stuffing events and how they can help. We gave them the dates and times and discussion on what all was needed happened.

3. They requested that they be able to do Christmas present raffle during steak night this month.

A motion to do the Christmas present raffle instead of the meat raffle during steak night in December was made by Mike Webb and was seconded by Andy Althausser. No discussion. Motion passed.

X. GOOD OF THE LEGION

Next Planning Meeting is Thursday December 15<sup>th</sup> at 6 PM

Next Executive Board Meeting is Tuesday January 3<sup>rd</sup> at 7 PM

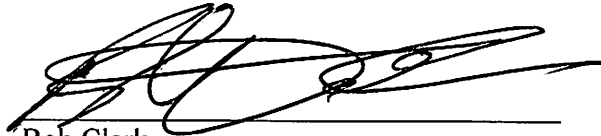
Next Membership Meeting is Thursday January 5<sup>th</sup> at 7 PM

XI. ADJOURNMENT

The Post 17 American Legion Membership meeting ended at 7:58 pm by 1<sup>st</sup> Vice Commander, Roger Towers.

*Kimberly Shires*

Kim Shires  
Adjutant



Bob Clark  
Commander

Draft Date: 12/2/2022

Approval Date: 1/5/2023

# THE AMERICAN LEGION



Grant Hodge Post 17  
Centralia, Washington

## Finance Report January 2023

### Bank Account Balances:

Checking: \$1,369.46  
Membership: \$470.00  
Gambling: \$8,429.69  
Building: \$1,742.48  
Riders: \$2,305.74  
SAL: \$5,761.92  
Memorial: \$1,460.70

Outstanding Checks: Checking Account- Elevator and Insurance Bills Totaling \$1685.00

Overdraft Fee: Checking Account \$5.00 on Jan 1, 2023.

Deposited was said to have occurred by Lounge Manager on Dec 22 and Dec 28, 2022; no deposit occurred in Checking Account. Deposit of \$1000.00 occurred on Jan 2, 2023. Lack of deposits caused the overdraft fee and automatic transfer from Building Account of \$246.96. Insufficient funds for Check Number 28115: City of Centralia for \$832.24.

Checking account will still be short by \$316.00 when Insurance and Elevator checks try to clear the Checking Account if no other purchases are made.

### Requests:

1. That all deposits are taken to the bank by Finance Officer/ Assistant Finance Officer and receive a deposit receipt to reconcile accounts. Deposit slips and receipts are needed to track income and expenses.
2. Purchase drop safe with record of money being deposited in safe with report from POS or Kitchen.
3. Purchase special envelopes for safe deposits.

Requests can take place after financial review is received by Post Executive Board.

Jessie Horton  
Finance Officer