

**THE AMERICAN LEGION
DEPARTMENT OF WASHINGTON
Grant Hodge Post 17
Membership Meeting
May 4, 2023
Centralia, Washington**

1. Opening Ceremony
2. Order of Business
 - a. Roll Call
 - b. Adopt the agenda
 - c. Introduction of guests, prospective and new members
 - d. Review of minutes from the previous membership meeting
 - e. Committee Reports
 - i. Executive Board Meeting Minutes
 - ii. Membership Report
 - a) Vote on new and renewing members
 - iii. Americanism
 - iv. Nominations Committee
 - f. Departed Post Members, Sick Call, Relief and Employment
 - g. Unfinished Business
 - h. New business
3. The Good of The American Legion
 - a. Next Planning Meeting is Thursday, May 18th at 6 PM
 - b. Next Executive Board Meeting is Tuesday, May 30th at 7 PM
 - c. Next Membership Meeting is Thursday, June 1st at 7 PM
4. Closing Ceremony



THE AMERICAN LEGION
DEPARTMENT OF WASHINGTON
Grant Hodge Post 17
American Legion Membership Meeting Minutes
April 6, 2023
Centralia, Washington

I. CALL TO ORDER

The American Legion Grant Hodge Post 17 American Legion Membership met in session on April 6, 2023. Meeting was called to order by Commander Bob Clark at 7:04 pm.

II. ROLL CALL

Officers present:

Commander, Bob Clark
1st Vice Commander, Roger Towers
Adjutant, Kim Shires
Finance Officer, Jessie Horton
Chaplain, Michael Webb
Sergeant at Arms, Robyn Olson

Officers Absent:

2nd Vice Commander, Kevin Anderson

More than twelve members were present which constituted a quorum.

III. ADOPT THE AGENDA

Membership was given the opportunity to read the agenda. A motion to adopt the agenda was made by Roger Towers and was seconded by Bob Terrell. Discussion had. Motion passed.

IV. GUESTS, PROSPECTIVE & NEW MEMBERS

One prospective member was present.

V. MINUTES FROM PREVIOUS MEMBERSHIP MEETING

Membership was given the opportunity to read the minutes from the March 2, 2023 meeting.

A motion to accept the minutes was made by Jessie Horton and was seconded by Roy Corson. Discussion had. Motion passed.

VI. REPORTS

Executive Board Meeting Minutes

A motion to forego reading of the Executive Board Meeting Minutes out loud and allow the membership to read the minutes themselves was made by Michael Merryman and was seconded by Michael Webb. Discussion had. Motion passed.

A motion to approve the Executive Board meeting minutes was made by Roger Towers and was seconded by Bob Terrell. Discussion had. Motion passed.

Finance Report

A motion to receive and file the Finance report was made by John Clark and was seconded by Rolly Badavinac. Discussion had. Motion passed.

Membership Report

A motion to process renewals for three previous members was made by Bob Terrell and was seconded by Roy Corson. Discussion had. Motion passed.

A motion to process three new members was made by Jessie Horton and was seconded by John Clark. Discussion had. Motion passed.

A motion to receive and file the Membership report was made by Michael Webb and was seconded by John Clark. Discussion had. Motion passed.

Americanism Report

A motion for Jessie Horton to attend the Post 22 membership meeting and ask for funds or baseball was made by Bob Terrell and seconded by Robyn Olson. Discussion had. Motion passed.

Nomination Committee Report

Commander Bob Clark opened the floor for any nominations for post officers for the 2023-2024 term. Discussion had. No further nominations were received.

A motion to receive and file the Nomination Committee report was made by Jessie Horton and was seconded by John Clark. Discussion had. Motion passed.

VII. DEPARTED POST MEMBERS, SICK CALL, RELIEF AND EMPLOYMENT

Edward Fund was reported as deceased by Bob Terrell.

VIII. UNFINISHED BUSINESS

Commander spoke about the update to the Department.

A motion to authorize up to \$350 for elevator repairs was made by Michael Webb and seconded by Ricardo Barrientes. Discussion had. Motion passed.

IX. NEW BUSINESS

A motion to approve the resolution for Bob Clark's endorsement as National Executive Committeeman for the American Legion, Department of Washington was made by Roger Towers and seconded by Rolly Badavinac. Discussion had. Motion passed.

X. GOOD OF THE LEGION

New American Legion members were initiated.

New Sons of the American Legion members were initiated.

Next Planning Meeting is Thursday, April 20th at 6 PM

Next Executive Board Meeting is Tuesday, May 2nd at 7 PM

Next Membership Meeting is Thursday, May 4th at 7 PM

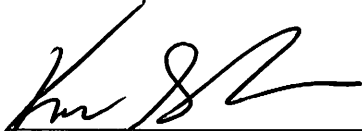
Past Commanders & Presidents Dinner is Saturday April 8th at 6 PM

Easter Potato Bar and Cake Walk is Sunday April 9th at 2 PM


The Chris Guenther 25th Anniversary concert is Saturday April 22nd at 7 PM

XI. ADJOURNMENT

The Post 17 American Legion Membership meeting ended at 8:05 pm by Commander, Bob Clark.



Kim Shires
Adjutant



Roger Towers
1st Vice Commander

Draft Date: 4/7/2023

Approval Date: 4/8/2023 5/4/2023

THE AMERICAN LEGION
DEPARTMENT OF WASHINGTON
Grant Hodge Post 17, Centralia, Washington
Executive Board Meeting Minutes
May 2, 2023

I. CALL TO ORDER

The American Legion Grant Hodge Post 17 Executive Board met on April 4, 2023. The meeting was called to order by Commander Bob Clark at 7:04 pm.

II. ROLL CALL

Voting members present:

Commander Bob Clark, 1st Vice Commander Roger Towers, Adjutant Kim Shires, Finance Officer, Jessie Horton, Chaplain Michael Webb, Sergeant-at-Arms, Robyn Olson

Executive Board Members Present:

Rolly Badavinac, Bob Terrell

Absent:

Executive Board Member Steve Hatfield, 2nd Vice Commander Kevin Anderson

AGENDA

A motion was made by Roger Towers and seconded by Bob Terrell to adopt the agenda. Discussion had. Motion passed.

III. REPORTS

Finance Report

A motion was made by Kim Shires and seconded by Bob Roger Towers to receive and file the Finance Report based on the agreement that all kitchen functions will be put in the drop safe with a report of how much was made on the envelope and that the finance officer will start receiving the daily reports from the bar POS for both beverage and food sales and gambling every week along with deposits slips made by the bar. Discussion had. Motion passed.

A motion was made by Bob Terrell and seconded by Roger Towers that the hall rental money will go to the building fund based on the agreement that all Hall Rental monies and the corresponding applications will be immediately put in the drop safe. Discussion had. Motion passed.

Trustee Report – Received & Filed

Lounge Report – No Lounge Report

Nominating Committee Report – All those currently in positions will be nominated except for 2nd Vice Commander.

IV. NEW BUSINESS

A motion was made by Bob Terrell and seconded by Roger Towers that we allow Chris Guenther to have a New Year's Eve concert at the post. Discussion had. Motion passed.

V. GOOD OF THE LEGION

Discussed Mother's Day Brunch

Discussed Memorial Day activities

Discussed Annual Picnic

Discussed Baseball Tournament

Discussed OCW game

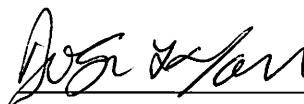
VI. ADJOURNMENT

The Post 17 Executive Board meeting ended at 8:10 pm by Commander Bob Clark.



Kim Shires

Adjutant



Roger Towers

1st Vice Commander

Draft Date: ~~4/6/2023~~ 5-4-2023

Approval Date: ~~04/06/2023~~ 5-4-2023

THE AMERICAN LEGION



Grant Hodge Post 17
Centralia, Washington

Finance Report (April 2023) May 2, 2023

Bank Account Balances:

Checking: \$4,151.23
Membership: \$509.00
Gambling: \$2,352.19
Building: \$1,182.64
Riders: \$1,510.19
SAL: \$5,673.64
Memorial: \$1,462.14

Checking Ledger: \$63.00

Outstanding Payments: L&E Bottling 324.20

Sanitary: 98.48
Grand Mound Liquor 564.26
Payroll- Darla 694.59
Payroll -Scott 125.58
Gambling Tax 964.00
Employment Security 392.74
USPS 100.33
Grand Mound Liquor 315.06
Property Tax 1,233.79
IPFS (Insurance) 760.61
(total- \$4,088.01)

Not yet paid due to insufficient Funds: Primarius (elevator) 331.47

Leco (janitorial Supplies) 197.36
Advocate Printing 200.17
(total= \$729.00)

THE AMERICAN LEGION
DEPARTMENT OF WASHINGTON
Grant Hodge Post 17, Centralia, Washington
Special Executive Board Meeting Minutes
April 8, 2023

I. CALL TO ORDER

The American Legion Grant Hodge Post 17 Special Executive Board met on April 8, 2023. The meeting was called to order by Commander, Bob Clark at 2:00 pm.

II. ROLL CALL

Voting members present:

Commander Bob Clark, 1st Vice Commander Roger Towers, Adjutant Kim Shires, Finance Officer, Jessie Horton

Executive Board Members Present:

Rolly Badavinac, Bob Terrell

Non-voting members present:

Andy Althausen

Not in Attendance:

Steve Hatfield

III. NEW BUSINESS

A motion was made by Bob Terrel to upgrade to QuickBooks Online by June 1 of 2023 and was seconded by Rolly Badanivac. Discussion had. Motion passed.

A motion was made by Kim Shires to approve the resolution to recommend Jessie Horton as Alternate National Executive Committeeman for the Department of Washington and was seconded by Roger Towers. Discussion had. Motion passed

IV. ADJOURNMENT

The Post 17 Special Executive Board meeting ended at 2:46 pm by Commander, Bob Clark.



Kim Shires

Adjutant



Roger Towers

1st Vice Commander

Draft Date: 5/4/2023

Approval Date: 5/4/2023

THE AMERICAN LEGION
DEPARTMENT OF WASHINGTON
Grant Hodge Post 17, Centralia, Washington
Executive Board Meeting Minutes
May 2, 2023

I. CALL TO ORDER

The American Legion Grant Hodge Post 17 Executive Board met on April 4, 2023. The meeting was called to order by Commander Bob Clark at 7:04 pm.

II. ROLL CALL

Voting members present:

Commander Bob Clark, 1st Vice Commander Roger Towers, Adjutant Kim Shires, Finance Officer, Jessie Horton, Chaplain Michael Webb, Sergeant-at-Arms, Robyn Olson

Executive Board Members Present:

Rolly Badavinac, Bob Terrell

Absent:

Executive Board Member Steve Hatfield, 2nd Vice Commander Kevin Anderson

AGENDA

A motion was made by Roger Towers and seconded by Bob Terrell to adopt the agenda. Discussion had. Motion passed.

III. REPORTS

Finance Report

A motion was made by Kim Shires and seconded by Bob Roger Towers to receive and file the Finance Report based on the agreement that all kitchen functions will be put in the drop safe with a report of how much was made on the envelope and that the finance officer will start receiving the daily reports from the bar POS for both beverage and food sales and gambling every week along with deposits slips made by the bar. Discussion had. Motion passed.

A motion was made by Bob Terrell and seconded by Roger Towers that the hall rental money will go to the building fund based on the agreement that all Hall Rental monies and the corresponding applications will be immediately put in the drop safe. Discussion had. Motion passed.

Trustee Report – Received & Filed

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Nominating Committee Report – All those currently in positions will be nominated except for 2nd Vice Commander.

IV. NEW BUSINESS

A motion was made by Bob Terrell and seconded by Roger Towers that we allow Chris Guenther to have a New Year's Eve concert at the post. Discussion had. Motion passed.

THE AMERICAN LEGION



ACCOUNT	DEPOSITS	EXPENCES	PROFIT? LOSS
Checking	\$17,513.75	Kitchen \$2,276.60	\$11,542.34
		Bar \$3,694.81	
Transfer from Gambling	\$2500.00		
Transfer from Membership	\$400.00		
Rent	\$1755.00		
Utilities		\$1,649.08	
Insurance		\$760.61	
Janitorial		\$197.36	
Advocate Printing		\$200.00	
USPS		\$100.33	
Payroll		\$4,472.09	
Taxes		\$5,848.29	
TOTAL	\$17,513.75	\$19,001.81	Negative \$1,488.06

EVENT	EXPENCE	INCOME	PROFIT/ LOSS
Steak Night	\$696.42	\$803.00	\$106.58
Burger Night	\$188.62	\$592.00	\$403.38
Popcorn		\$61.10	
Aux Food		\$100.00	
Open Kitchen		\$458.60	
Commander Dinner	\$177.25	\$100.00	Negative \$77.25
Meat Raffle	\$100.00	\$222.50	
Food Board	\$201.19		

Taxes: Dept of Rev. (Sales tax) \$908.72

L&I \$486.04

Gambling \$964.00

Emp. Security \$392.74

IRS \$1,863.00

Judy has stopped doing the taxes therefore the Finance Officer will take over. Full access is required to Gambling accounts, Payroll records, Point of Sales reports and ALL deposits. Cash on hand also needs to be recorded monthly (this includes inventory of Lounge).

Employees are not getting Washington State taxes withdrawn from paychecks (WA L&I)- they have been covered by the Legion. Recommendation is to withdraw appropriate amount every paycheck.

F Bomb: (Building Fund) \$54

Hall Rental: \$300 (Membership Account?)

Jessie Horton, Finance Officer